

**WASHINGTON FILMWORKS  
COMMERCIAL FUNDING ASSISTANCE APPLICATION**

The following documents must come attached to this application:

- Story or Shooting Boards
- Budget – line item budget to include projected in-state qualified expenditures
- Advertising Agency Award Letter
- Producer’s Letter of Intent –explain how your project contributes to the growth and development of the Washington State film industry

**APPLICANT INFORMATION**

NAME OF PRODUCTION COMPANY: \_\_\_\_\_

PERMANENT MAILING ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

NAME OF PARENT COMPANY: \_\_\_\_\_

TYPE OF BUSINESS ENTITY (i.e., LLC, partnership, etc.): \_\_\_\_\_

**PRODUCTION COMPANY CONTACT**

NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_ WEBSITE: \_\_\_\_\_

FEDERAL EMPLOYER ID #: \_\_\_\_\_

UNIFORM BUSINESS IDENTIFIER #: \_\_\_\_\_

**PRODUCTION AGREEMENT**

SIGNATORY (if different than above): \_\_\_\_\_

TITLE

TYPE OF PRODUCTION

- Public Service Announcement
- Regional Commercial
- National Commercial

phone 206 264 0667  
fax 206 382 4343

**SHOOTING FORMAT**

\_\_\_\_\_

**PROJECT INFORMATION**

PRODUCT: \_\_\_\_\_

BRIEF SYNOPSIS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

MAIN WASHINGTON LOCALES: \_\_\_\_\_

\_\_\_\_\_

*ESTIMATED NUMBER OF WASHINGTON HIRES*

ON CAMERA TALENT: \_\_\_\_\_

EXTRAS: \_\_\_\_\_

CREW: \_\_\_\_\_

POST PRODUCTION: \_\_\_\_\_

*WORKER/DAYS:*

PREP: \_\_\_\_\_

SHOOT: \_\_\_\_\_

WRAP: \_\_\_\_\_

NUMBER OF SHOOTING DAYS: \_\_\_\_\_

NUMBER OF SHOOTING DAYS IN WASHINGTON STATE: \_\_\_\_\_

PRE-PRODUCTION DATES: \_\_\_\_\_ to \_\_\_\_\_

PRE-PRODUCTION DATES IN WASHINGTON STATE: \_\_\_\_\_ to \_\_\_\_\_

START DATE FOR PRINCIPAL PHOTOGRAPHY: \_\_\_\_\_

START DATE FOR PRINCIPAL PHOTOGRAPHY IN WASHINGTON STATE: \_\_\_\_\_

EXPECTED WRAP DATE: \_\_\_\_\_

EXPECTED WRAP DATE IN WASHINGTON STATE: \_\_\_\_\_

WASHINGTON POST-PRODUCTION DATES (If Any): \_\_\_\_\_ to \_\_\_\_\_

ADVERTISING AGENCY: \_\_\_\_\_

ADVERTISING AGENCY ADDRESS: \_\_\_\_\_

**KEY PERSONNEL ASSOCIATED WITH THIS PRODUCTION**

DIRECTOR: \_\_\_\_\_  
Washington Resident? Yes  No

EXECUTIVE PRODUCER: \_\_\_\_\_  
Washington Resident? Yes  No

PRODUCER(S): \_\_\_\_\_  
Of the producers listed above, how many are Washington Residents? \_\_\_\_\_

PRODUCTION SUPERVISOR OR COORDINATOR: \_\_\_\_\_  
Washington Resident? Yes  No

DIRECTOR OF PHOTOGRAPHY: \_\_\_\_\_  
Washington Resident? Yes  No

ASSISTANT DIRECTOR: \_\_\_\_\_  
Washington Resident? Yes  No

PRODUCTION DESIGNER/ART DIRECTOR: \_\_\_\_\_  
Washington Resident? Yes  No

LOCATION MANAGER: \_\_\_\_\_  
Washington Resident? Yes  No

CASTING DIRECTOR: \_\_\_\_\_  
Washington Resident? Yes  No

ON CAMERA TALENT: \_\_\_\_\_

Of the cast listed above, how many are Washington Residents? \_\_\_\_\_

**IN-STATE SPENDING**

PROJECTED TOTAL BUDGET: \_\_\_\_\_

PROJECTED BUDGET TO BE SPENT IN WASHINGTON: \_\_\_\_\_

Please list projected WASHINGTON expenditures by category. Only salaries/wages paid to Washington residents, and expenditures paid to Washington based companies, organizations, and individuals may be listed.

ABOVE THE LINE WAGES/SALARIES: \_\_\_\_\_

BELOW THE LINE WAGES/SALARIES: \_\_\_\_\_

HEALTH & RETIREMENT BENEFITS: \_\_\_\_\_

LODGING: \_\_\_\_\_

CATERING: \_\_\_\_\_

LOCATION FEES: \_\_\_\_\_

SET CONSTRUCTION: \_\_\_\_\_

STUDIO RENTAL: \_\_\_\_\_

IN-STATE TRAVEL: \_\_\_\_\_

EQUIPMENT RENT/PURCH: \_\_\_\_\_

MISC. RENT/PURCH: \_\_\_\_\_

IN-STATE POST PRODUCTION: \_\_\_\_\_

EXPENDABLES: \_\_\_\_\_

CONTRACTED SERVICES: \_\_\_\_\_

OTHER: \_\_\_\_\_

HAS JOB BEEN AWARDED BY ADVERTISING AGENCY? Yes  No

HAVE YOU RECEIVED AN AWARD OR FUNDING ASSISTANCE FROM, APPLIED TO, OR INTEND TO APPLY TO ANY OTHER STATE OR FEDERAL FUNDING INCENTIVE PROGRAMS FOR THIS PROJECT? Yes  No

IF YES, PLEASE LIST HERE: \_\_\_\_\_

HAVE ARRANGEMENTS BEEN MADE TO PAY INDUSTRY STANDARD PAYMENTS FOR APPROVED HEALTH AND RETIREMENT PLANS FOR ALL PERSONS TYPICALLY COVERED BY COLLECTIVE BARGAINING AGREEMENTS? Yes  No   
IN EITHER CASE PLEASE DETAIL HOW THE PRODUCTION WILL MAKE SUCH PAYMENTS: \_\_\_\_\_  
\_\_\_\_\_

- Washington Filmworks reserves the right to cancel funding if in its sole judgment it appears the production will not take place in a timely manner, or that the applicant has not shown good faith in its scheduling, or made material misrepresentations in its application packet.
- Applicant acknowledges that funding assistance is at the sole discretion of Washington Filmworks and the organization reserves the right to deny funding for any expense not directly related to in-state production costs or for any expense that is not a qualified expenditure as defined by the guidelines and criteria.

By signing this document you understand and agree to abide by the rules and criteria established by Washington Filmworks.

