

Filmworks Innovation Lab: Application Form

The Following documents must come attached to this application. See the full Filmworks Innovation Lab Guidelines & Criteria (G&C) for instructions.

- **Applicant Letter of Intent (2 pages max)**
- **Multi-Platform Storytelling Description**
- **Concept Map**
- **Script**
- **Budget for Motion Picture Content with Washington Spend clearly indicated**
- **Finance Plan**
- **Proof of funding for 50% of the project**
- **Two letters of recommendation about applicant**
- **Bios of Key Creatives (150 words max per Bio)**
- **Reel and/or website of Key Creatives (if available)**

SECTION 1 - APPLICANT AND/OR PRODUCTION COMPANY INFORMATION

APPLICANT NAME: _____ TITLE: _____

PRODUCTION COMPANY NAME (if applicable): _____

TYPE OF BUSINESS ENTITY (i.e., LLC, partnership, etc.): _____

FEDERAL EMPLOYER ID #(if applicable): _____

UNIFORM BUSINESS IDENTIFIER # (if applicable): _____

CONTACT MAILING ADDRESS: _____

PHONE: _____ FAX: _____

EMAIL: _____ WEBSITE: _____

PRODUCTION AGREEMENT SIGNATORY (IF DIFFERENT THAN ABOVE):
_____ TITLE: _____

DO YOU HAVE ANY POTENTIAL CONFLICTS OF INTEREST AS DESCRIBED IN THE
FILMWORKS INNOVATION LAB'S GUIDELINES AND CRITERIA? Yes No

IF "YES," PLEASE EXPLAIN: _____

SECTION 2 - PROJECT DESCRIPTION

TYPE OF MOTION PICTURE CONTENT (Check all that apply.)

- Narrative
- Documentary
- Animation
- Experimental
- Series Pilot
- Other _____

TITLE/ WORKING TITLE: _____

ESTIMATED RUNNING TIME OF MOTION PICTURE CONTENT: _____

SHOOTING FORMAT: _____

MAIN WASHINGTON LOCALES (To qualify for Filmworks Innovation Lab funding assistance, 75% of the motion picture content must be filmed in Washington State):

ARE THERE DISTRIBUTION PLANS IN PLACE FOR THIS PROJECT? Yes No

IF SO, PLEASE DESCRIBE: _____

SECTION 3 – CAST, CREW, & PRODUCTION DAYS FOR MOTION PICTURE CONTENT

COMPLETE THE FOLLOWING CAST & CREW INFO. TABLE:

CAST & CREW INFO.	Estimated Hires	
	WA	Non WA
Principal Cast		
ATL - Not Including Cast (Eg. – Writers, Producers, etc.)		
Day Players		
Extras		
Crew		
Post Production Crew		

KEY CREATIVES ASSOCIATED WITH THE MOTION PICTURE CONTENT

WF asks applicants to define and name up to five “Key Creatives” for the motion picture content production phase of their project. These are individuals the applicant considers to be the primary creative forces behind the conception and production of the motion picture content.

1) _____
Name and Position Washington Resident? Yes No

2) _____
Name and Position Washington Resident? Yes No

3) _____
Name and Position Washington Resident? Yes No

4) _____
Name and Position Washington Resident? Yes No

5) _____
Name and Position Washington Resident? Yes No

PLEASE COMPLETE THE FOLLOWING TABLE:

MOTION PICTURE CONTENT PRODUCTION DAYS	Estimated Production Days If Awarded:	
	WA	Non WA
Prep		
Shoot		
Wrap		
Post Production		

PRODUCTION SCHEDULE: 5 day week 6 day week Weekend only Other

If "Other" please describe: _____

START DATE FOR PRINCIPAL PHOTOGRAPHY: _____

WRAP DATE/EXPECTED WRAP DATE: _____

WASHINGTON POST PRODUCTION START DATES: _____

WILL THIS PROJECT BE SHOT ENTIRELY IN WASHINGTON? Yes No

SECTION 4 – PROJECT FINANCIAL INFORMATION

OVERALL PROJECT BUDGET (This budget may contain motion picture & non-motion picture elements):

TOTAL MOTION PICTURE CONTENT BUDGET ONLY: _____

APPROXIMATE WA SPEND FOR MOTION PICTURE BUDGET: _____

HAS FINANCING FOR THE OVERALL PROJECT BEEN COMPLETED? Yes No

IF "NO," AMOUNT RAISED TO DATE: _____

HAS FINANCING FOR THE MOTION PICTURE CONTENT BEEN COMPLETED?

Yes No

IF "NO," AMOUNT RAISED TO DATE: _____

HAVE YOU RECEIVED A GRANT OR FUNDING ASSISTANCE FROM ANY PRIVATE FOUNDATIONS OR PUBLIC PROGRAMS, OR APPLIED TO, OR INTEND TO APPLY TO ANY OTHER STATE OR FEDERAL FUNDING INCENTIVE PROGRAMS FOR THIS PROJECT? Yes No

IF YES, PLEASE LIST:

EXPLAIN YOUR PLAN OF ACTION SHOULD YOU NOT BE AWARDED FINANCIAL ASSISTANCE FROM THE FILMWORKS INNOVATION LAB:

SECTION 5 – CERTIFYING SIGNATURE

By signing this document you confirm that you have read and understand the Filmworks Innovation Lab Guidelines & Criteria and agree to abide by the rules established by Washington Filmworks.

- Washington Filmworks reserves the right to cancel funding if, in its sole judgment, it appears the production will not take place, or be completed in a timely manner, or that the applicant has not shown good faith in its scheduling, or made material misrepresentations in the application packet.
- Applicant acknowledges that funding assistance is at the sole discretion of Washington Filmworks and its appointed representatives. WF reserves the right to deny funding for any expense not directly related to in-state production costs, or for any expense that is not a qualified expenditure as defined by the Filmworks Innovation Lab’s Guidelines & Criteria.

I hereby affirm that all information contained on this application is true and correct, and further affirm that any items, which I am seeking financial assistance for are intended for the exclusive use as an integral part of the activities as described in this information package.

APPLICANT’S PRINTED NAME

TITLE

APPLICANT’S SIGNATURE

DATE

This Application Form is not complete until it has been signed.

HOW TO SUBMIT:

The Application Form and related documents should be emailed in PDF format to:
Lab@WashingtonFilmworks.org.

The Filmworks Innovation Lab Guidelines & Criteria can be found online here:
<http://www.washingtonfilmworks.org/index.php/InnovationLab/Guidelines/>