



Washington Filmworks

Production Directory: How To Register

Questions? Contact us at Info@WashingtonFilmWorks.org

What is the Washington Filmworks Production Directory?

The Washington Filmworks Production Directory is a one-stop-shop for all production needs. It includes crew, production companies, post-production services, vendors, and support services throughout Washington State.

The Production Directory is divided into two listing types, CREW and SUPPORT SERVICES. The Production Directory does not currently support TALENT listings.

Once you create your listing, you can manage and update it as frequently as you wish! And this listing service is FREE for all Washington-based crew and support service companies.

Why should you register?

The Production Directory is the most comprehensive resource in Washington State where producers, agencies, and clients go to source local crew and support services.

And the Production Directory is an industry standard, trusted source that is used by dozens of state film offices across the United States. When out-of-town producers come to Washington, they will look here first to hire local.

What are the requirements to register?

If you wish to register as both a crew member and a support service business, you must create two separate accounts. One account will be for your crew listing and the other account will be for your support services listing. These accounts will need to have different email addresses.

Crew

- You must be a resident of Washington. A Washington resident is an individual who maintains a permanent dwelling within the state, and spends an aggregate of at least six months each year within the state.
- You will be required to enter your contact information including a physical address and email. This contact information can remain unlisted.
- If you work in multiple departments, you can list yourself in multiple categories. You must have at least one paid, professional credit for each category you select.

Support Services

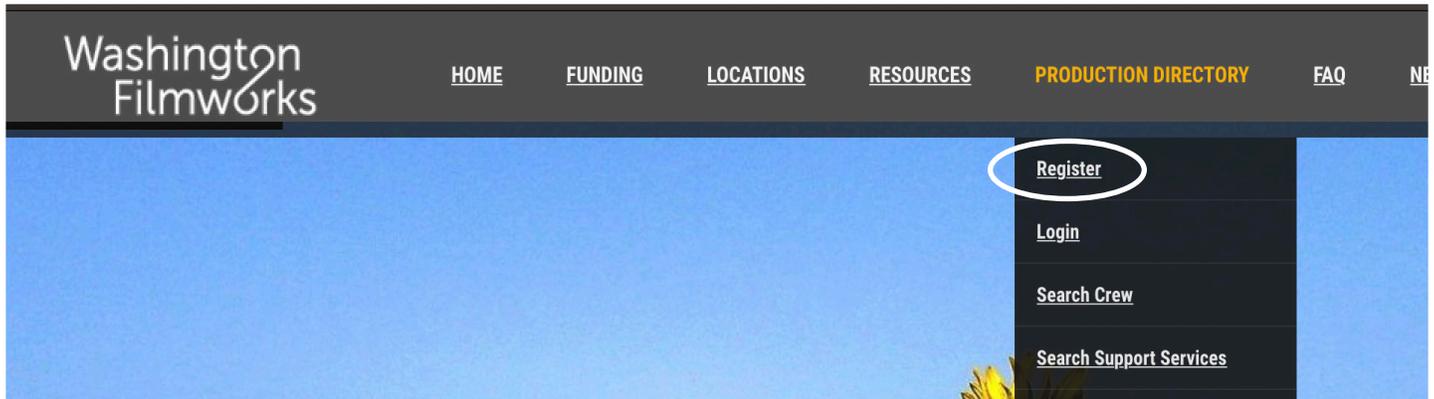
- You must be a qualified Washington State business. This includes any sole proprietorship, partnership, limited liability entity, or corporation that is registered to do business with the Washington Department of Revenue and has an office in Washington State.
- You must provide your 9-digit Unified Business Identifier (UBI) number issued by Washington State.
- If your business offers different services, you can list yourself in multiple categories.

How do I get started?

Step 1: Visit the Washington Filmworks Website

To register as a Crew Member or Support Services Company in the Production Directory, go to www.WashingtonFilmworks.org

Under the *Production Directory* tab, click on the *Register* page.



Step 2: Register Your Account

Washington Filmworks

HOME FUNDING LOCATIONS RESOURCES PRODUCTION DIRECTORY FAQ NEWS ABOUT US

FREE & GREEN!

Washington Filmworks provides this listing service to our community of crew and support services companies without a fee. The Production Directory will allow producers and other potential clients to locate film professionals and support service businesses in our state.

The Production Directory is divided into 2 listing types, CREW and SUPPORT SERVICES. If you are a Washington resident crew member and also have a registered Washington business, you can be listed in **both** directories. To be listed in both directories, you must create **separate accounts** - an account for your CREW listing and an account for your SUPPORT SERVICES listing. These accounts will need to have different email addresses.

Once you create an account, you can manage and update your listing(s) as frequently as you wish.

+ Click to view [Crew Requirements](#)

- **You must be a resident of Washington.** A Washington resident is an individual who maintains a permanent dwelling within the state, and spends an aggregate of at least six months each year within the state.
- If you are a crew member working on a project that has been approved for funding

START YOUR REGISTRATION HERE

FIRST NAME * LAST NAME *

LISTING TYPE *
Crew

EMAIL ADDRESS *

PASSWORD * VERIFY PASSWORD *

I have read and agree to the Washington Filmworks [Terms of Service and Privacy Policy.](#) *

Submit Clear

FIRST NAME * LAST NAME *

LISTING TYPE *
Crew

Crew

Support Services

This is where you choose your listing type: Crew or Support Services.

Remember, you can be listed in both directories. But to do so, you must create **separate accounts** - an account for your CREW listing and an account for your SUPPORT SERVICES listing.

These accounts will need to have different email addresses.

Step 3: Create Your Listing!

This is your dashboard.
Go here to update all your listing information.

Washington Filmworks

HOME FUNDING LOCATIONS RESOURCES PRODUCTION DIRECTORY FAQ NEWS ABOUT US

Dashboard Account Information Contact Information Skills & Description Categories Upload Files View Listing Terms of Service Privacy Notice Logout

Listing Status : SUPPORT SERVICES - INITIATED

Congratulations! Your listing to the Washington Production Directory has been initiated and is IN PROGRESS. Please click on each of the four sections below in order to complete your profile registration. Although you can complete them in any order, three sections:

1 CONTACT INFORMATION; 2 CREDITS & CATEGORIES; 3 SKILLS & DESCRIPTION

must be completed before the 'SUBMIT FOR REVIEW' button will be active. As you fill out each section, return to the Dashboard which will indicate which items are left to complete. Once all required items are finalized, please be sure to submit the listing for review by the Washington Filmworks staff.

 CONTACT INFORMATION Add/Edit address information, phone numbers, emails, and other forms of contact. You can hide confidential (via the lockbox icon) data if needed.	 CATEGORIES Add/Edit or remove job titles and categories here. Where available include roles, credits or genre if provided.	 SKILLS & DESCRIPTION Description field is fully searchable. Include special skills, equipment, background info, etc. Unions/Affiliations and other designations are included.	 UPLOAD FILES (Optional) Include resume, CV or brochure file (PDF) and headshot or logo file (JPG) if needed. All files uploaded will be linked from the profile listing and publicly available.
--	---	--	--

IF YOUR LISTING IS READY FOR REVIEW, CLICK THE 'SUBMIT' BUTTON BELOW.

SUBMIT FOR REVIEW

Add Your Contact Information

Contact Information

FIRST NAME * LAST NAME

SALUTATION Ex: Mrs., Prof., Dr., Rev., Col., etc... SUFFIX Ex: PhD, Jr., MBA, etc...

COMPANY / ORGANIZATION NAME * TITLE

LISTING DISPLAYED AS INDIVIDUAL COMPANY / ORGANIZATION

ADDRESS LINE 1 * ADDRESS LINE 2

CITY / TOWN * STATE / PROVINCE * ZIP / POSTAL CODE

PHONE 1 * Ex: (123) 456-1590 PHONE 2 Ex: (123) 456-1590

MOBILE Ex: (123) 456-1590

FAX Ex: (123) 456-1590

HOME PHONE Ex: (123) 456-1590

EMAIL 1 * Ex: Joe.Smith@example.com

EMAIL 2 Ex: Joe.Smith@sample.com

Save Cancel

Fill out your contact information.

If you want your contact information to stay unlisted, you can click the lock icons.

Add Categories & Credits

In a Support Services listing, you will see an *Add New Category* button.

Categories

In this section, you can add, edit or remove categories, roles or genres for your listing. Simply click 'Add New Category' and choose the main category you want to list under in the drop-down field and the related subcategories will be available for selection. You can choose a maximum of **five(5) categories or roles** for your listings. Profiles without categories will not be reviewed/displayed in the Directory.

[+ Add New Category](#)

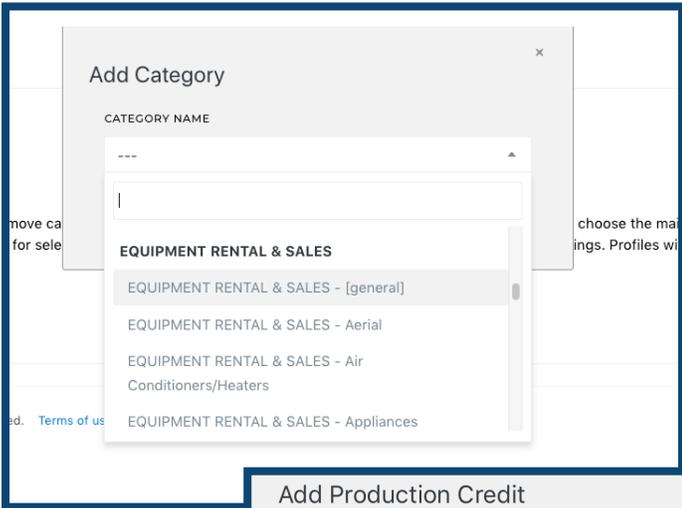
In a Crew listing, you will see an *Add New Production Credit* button.

Categories & Credits

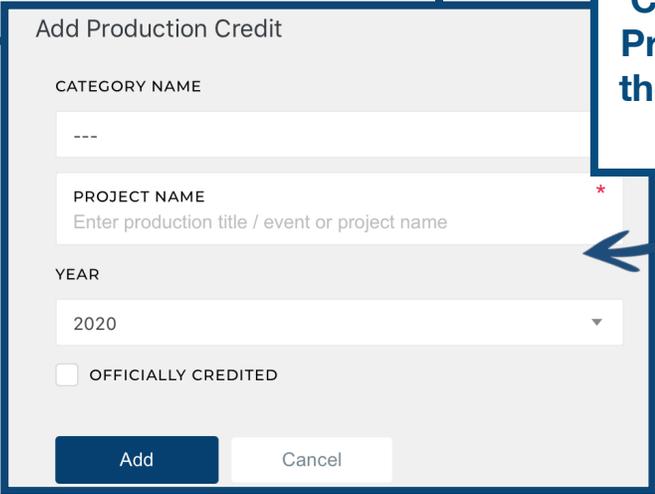
In this section, you can add, edit or remove categories and related credits for your listing. Simply click 'Add New Production Credit' and select the category, enter project name and add the year of the project/production. You can choose up to **three(3) categories** for your listing with a maximum of **five(5) credits** per category. Listings without categories or a minimum of one(1) credit per selected category will not be reviewed/displayed in the Directory.

Only professional projects will be accepted as credits for the purposes of this database. If you currently lack professional credits, please register as an intern and list "Intern" in the field "Project Name". You will be able to upload a resume to your profile where you can list student or non-professional credits and can link to your reel. This is the section producers will use to locate local individuals looking to intern and gain professional experience.

[+ Add New Production Credit](#)



The categories are organized by departments/type of services and include more specific sub-categories. Choose the ones that are the best fit for you!



Crew listings will ask for the Project Name and the Year of the Production Credit you are adding.

Add Skills, Descriptions, and Designations

Support Services listings allow you to write a Description of your business as well as include any extra Skills or Experience your business has.

Skills and Description

DESCRIPTIONS
Maximum Length 1000 Characters

SPECIAL SKILLS & EXPERIENCE
Maximum Length 4000 Characters

WEBLINK 1 WEBLINK 1 TITLE
e.g., Website

WEBLINK 2 WEBLINK 2 TITLE
e.g., Facebook / Twitter site

WEBLINK 3 WEBLINK 3 TITLE
e.g., IMDB site

Designations

We are a woman-owned company.

We are a minority-owned company.

We are a registered Washington business.

Are You Currently Licenced to Practice Your Craft in the State / Province?

NOT APPLICABLE

NO / PENDING

YES, LICENSE #

LICENSE #

Support Services listings also have these Designation options to select if they apply to you.

This is also where will you input your Universal Business Identifier (UBI) issued by Washington State.

Crew listings also allow you to write any extra Skills or Experience you might have.

Skills and Description

SPECIAL SKILLS & EXPERIENCE
Maximum Length 4000 Characters

WEBLINK 1 WEBLINK 1 TITLE
e.g., Website

WEBLINK 2 WEBLINK 2 TITLE
e.g., Facebook / Twitter site

WEBLINK 3 WEBLINK 3 TITLE
e.g., IMDB site

Designations

I am a Washington resident.

I am willing to work statewide.

Unions & Affiliations *

Actors' Equity Association (AEA)

Directors Guild of America (DGA)

International Alliance of Theatrical Stage Employees (IATSE)

International Cinematographers Guild (ICG)

Location Managers Guild International (LMGI)

Producers Guild of America (PGA)

SAG-AFTRA

Steadicam Operators Association (SOA)

Teamsters

Writers Guild of America (WGA)

Non-Union

No Affiliations

Other

Local Number (e.g., Local 800 for Art Directors Guild)

Are You Currently Licenced to Practice Your Craft in the State / Province?

NOT APPLICABLE

NO / PENDING

YES, LICENSE #

LICENSE #

Crew listings also have Gender and Ethnicity options. We collect this information to help inform our work in supporting the diversity of people that work in the statewide film industry. This information will not be publicly shared.

Crew listings have these additional Designations and Affiliations that you can choose from.

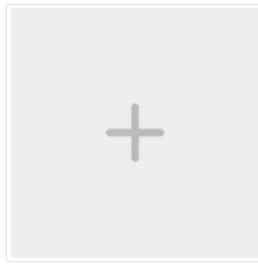
Upload Files

Upload Files

Click the box below to upload the appropriate files to include with your listing. To replace the file, first click the trash can icon to delete the file and then upload the new file.



📷 Upload Logo / Image (JPG)



📄 Upload File / Brochure (PDF)

Here you can upload items that make your listing stand out such as a headshot, company logo, resume or brochure.

Step 4: Submit for Review

Listing Status : SUPPORT SERVICES - INITIATED

Congratulations! Your listing to the Washington Production Directory has been initiated and is IN PROGRESS. Please click on each of the four sections below in order to complete your profile registration. Although you can complete them in any order, three sections:

1 CONTACT INFORMATION; **2** CREDITS & CATEGORIES; **3** SKILLS & DESCRIPTION

must be completed before the 'SUBMIT FOR REVIEW' button will be active. As you fill out each section, return to the Dashboard which will indicate which items are left to complete. Once all required items are finalized, please be sure to submit the listing for review by the Washington Filmworks staff.

 CONTACT INFORMATION Add/Edit address information, phone numbers, emails, and other forms of contact. You can hide confidential (via the lockbox icon) data if needed.	 CATEGORIES Add/Edit or remove job titles and categories here. Where available include roles, credits or genre if provided.	 SKILLS & DESCRIPTION Description field is fully searchable. Include special skills, equipment, background info, etc. Unions/Affiliations and other designations are included.	 UPLOAD FILES (Optional) Include resume, CV or brochure file (PDF) and headshot or logo file (JPG) if needed. All files uploaded will be linked from the profile listing and publicly available.
---	--	---	---

IF YOUR LISTING IS READY FOR REVIEW, CLICK THE 'SUBMIT' BUTTON BELOW.

SUBMIT FOR REVIEW

Once you fill out your listing completely, the *Submit for Review* button will become active. If the button is greyed out, this means there are still some fields that must be completed before you can submit it for review.

Once you submit your listing for review, Washington Filmworks will review and approve your updates and they will be published in the Production Directory.

Keep it Fresh!

You are responsible for your listing - so don't forget to update your credits and skills so your listing is the best it can be!