

## COVID-19 SAFETY PRECAUTIONS

(Company) is committed to ensuring the safest possible set to mitigate the potential spread of COVID-19. We ask that you adhere to the below protocols for the safety of all crew members, staff, and clients.

- Please take your temperature the evening before and morning of the shoot. If you are running a fever or show any symptoms of illness, please alert the producer, and please stay home. Symptoms of illness include fever, cough, shortness of breath or difficulty breathing, chills, repeated shaking with chills, muscle pain, headache, sore throat, new loss of taste or smell.
- All crew must wear a face mask or covering during the entirety of the shoot. Face masks will be provided on set. If you prefer, you may provide your own face covering, but it must be clean and recently sanitized (please don't wear a face mask that has been worn for the past several days without being appropriately washed). Please dispose of face masks in a trash receptacle upon leaving set.
- Should you feel the need to wear gloves while on set, they will be provided for your convenience. Please keep in mind that the Alliance of Motion Picture and Television Producers COVID-19 Task Force recommends against wearing gloves as they can increase risk of self contamination, unless handling commonly shared equipment.
- Frequent hand washing with soap and water is encouraged (wash for a minimum of :20 upon arrival, after interacting with other crew members, after using the restroom, before and after eating). Additional hand sanitizer and sanitizing wipes will be available on set. Cast and crew should avoid touching their eyes, nose, and mouth while on set.
- Windows and doors are encouraged to remain open to assist in ventilating the set when the camera is not rolling.
- During production, as much as possible, all crew members will practice social distancing, with a minimum of six feet between persons.
- Please refrain from physical contact such as hand shaking, high fiving, or hugging.
- For ease of communication, the shoot location will be divided into two **ZONES**. **Zone A** refers to the "live set," or immediate area surrounding talent and camera. **Zone B** refers to all other areas of the set not actively being filmed.
- As much as possible, please limit the number of people in one room or area to five, with preference for one department actively working at a time (While camera sets up in **Zone A**, all other crew members will remain in **Zone B**. Once camera is set, camera dept. will move from **Zone A** to **Zone B**, while lighting occurs in **Zone A**).
- As much as possible, crew is encouraged to conduct work away from the camera/talent in **Zone B**. (ex. DIT sets up in a different room, away from camera; sound monitors from a hallway or space outside of the vicinity of camera and talent; HMU may observe shoot from a separate room)
- Please do not share food, beverages, or utensils. All food/beverage products will be individually wrapped.
- All timecards and necessary paperwork will be supplied electronically to minimize the use of paper. Please do not share writing utensils on set.