

## SMALL BUDGET PRODUCTION INITIATIVE APPLICATION

Thank you for your interest in filming in Washington Filmworks' production incentive program. This document previews the questions that will be asked in the application for the Small Budget Production Initiative. All of the questions are included as well as a list of documents that the applicant must provide.

Feeling confident? If the application window is currently open you can dive into the [application](#) now! You can save your work and come back to complete the form later by pressing the "Save" button located at the bottom of the page. You will have the option of creating a Jotform account, or you can skip and request a link be emailed to you.

Should you have any questions, please review the [Guidelines & Criteria](#) or email us at [Info@WashingtonFilmworks.org](mailto:Info@WashingtonFilmworks.org).

Do you need this form in an alternative format or translated to another language? Please [contact our office](#) for assistance.

---

### ELIGIBILITY

Has the applicant previously received funding from the Washington Filmworks Small Business Production Initiative?

- Yes
- No

Is your project fully funded?

- Yes
- No

Is the production budget at least \$20,000 and no more than \$1,000,000?

- Yes
- No

Is the applicant a resident of Washington State?

- Yes
- No

The applicant must be Director or Producer. What is the applicant's position? Select 1

- Producer
- Director
- Producer / Director

Other than the applicant, there must be an additional Washington resident as Director, Producer, ScreenWriter, and Lead Actor.

Washington Resident Director

Washington Resident Producer

Washington Resident Screenwriter

Washington Resident Lead Actor

APPLICANT INFORMATION

If approved, the applicant will be the signatory on the production agreement.

Name

Pronouns - Optional

Phone

Email

Street Address

Street Address Line 2

City

State

Zip Code

ADDITIONAL CONTACT

An individual that Washington Filmworks may speak to about this Project and Application, if any

Additional Contact Name

Additional Contact Pronouns - Optional

Additional Contact Job Title

Additional Contact Phone

Additional Contact Email

PRODUCTION COMPANY INFORMATION

Name of Production Company

Name of Parent Company If Applicable

Type of Business Entity Such as LLC, partnership, etc.

Federal Employer ID # Nine digits

Washington Unified Business Identifier # (UBI) If Applicable - Nine digits

PRODUCTION COMPANY PERMANENT ADDRESS

Street Address

Street Address Line 2

City

State

Zip Code

## PROJECT INFORMATION

What type of production are you producing?

- Narrative Feature
- Documentary Feature
- Short Film
- Episodic Series (TV/Streaming/Docu-series/Web-series)
- Other

Number of Episodes (if episodic)

Working Title

Is the project inspired by a source of content that is unique to Washington State, such as by a book, a life story, or a screenplay?

- Yes
- No

If yes, what is the source of the content?

Filming Format example

- Digital
- Film
- Other

Synopsis 125 words limit

Has the production filmed any footage for this project to date?

- Yes
- No

Briefly describe the footage that has been filmed that you intend to use in the final project.

Were all state and federal labor laws followed during the previous production?

- Yes
- No

List top 3 Filming Locations in Washington State

What (if any) Washington cities, towns or key locations are included by name in the script? (ie, the Space Needle, Spokane Falls, the Palouse). Answer N/A if this is not applicable.

## FILMING IN RURAL COUNTIES

Washington Filmworks defines “located or filmed in a rural county” as a minimum of 50% of Washington State principal photography days filmed in a rural county. A list of rural counties can be found on the Washington State’s Office of Financial Management [website](#).

Does your project plan to film more than 50% of your production days in one or more rural counties?

- Yes
- No

What percentage of your total in-state principal photography days will you be filming in a rural county?

List the counties where the project will film.

TELLING THE STORY OF A HISTORICALLY UNDERREPRESENTED COMMUNITY

The term "historically underrepresented communities" refers to groups of persons who have been relegated to an unimportant or powerless position such that they are prevented from participating fully in decisions affecting their lives. People may experience further marginalization because of their intersecting identities.

They are often communities or populations that face systemic economic, political, social, and cultural barriers, many of them embedded in local laws and norms. The term encompasses communities with a shared experience of marginalization stemming from circumstances beyond their control.

Historically underrepresented communities often include Black, Latino, Indigenous and American Indian/Alaska Native/Native Hawaiian, Asian Americans, and Pacific Islanders, and other persons of color, members of religious minorities, refugees, migrants, lesbian, gay, bisexual, transgender, and queer (LGBTQIA2S+) persons, rural communities, formerly incarcerated persons, persons experiencing homelessness, and persons with disabilities.

Does your project tell the story of a historically underrepresented community or communities as defined above?

- Yes
- No

Provide a description of the historically underrepresented community or communities featured in the project and explain how that community meets the definition above. 500 word limit

Please also describe how the experience of this historically underrepresented community is portrayed in your project. 500 word limit

ESTIMATED NUMBER OF HIRES

Please review the [Guidelines & Criteria](#) for additional information about funding assistance for qualified nonresident labor.

	WA Resident	Qualified Nonresidents	Remaining Nonresidents	Total
Principal Cast				
Day Player Cast				
Above the Line - Not including cast				
Extras				
Crew				

Post Production				
-----------------	--	--	--	--

### PRODUCTION SCHEDULE

Does your project have a target production schedule?

- Yes
- No

As a reminder, if approved, your production must begin principal photography within 120 days of receiving a certified funding letter of intent.

Pre-Production Start Date in WA State

Pre-Production End Date in WA State

Filming Start Date in WA State

Filming Wrap Date in WA State

Number of Filming Days in WA State

Post-Production Start Date in WA State

Post-Production End Date in WA State

Will the production film anywhere outside of Washington State?

- Yes
- No

Where will the production film outside of Washington State?

What percentage of total production days will be filmed in Washington State?

- 1%-15%
- 16%-30%
- 31%-50%
- 51%-70%
- 71%-85%
- 86%-100%

### KEY PERSONNEL

List Washington residents who fill the following key positions

Director(s) Name(s)

Producer(s) Name(s)

Screenwriter(s) Name(s)

Lead Actor(s) Name(s)

Location Manager(s) Names

Please list all Washington resident department heads and / or Washington resident cast that have been hired for this production

List nonresidents who fill the following key positions

Director(s) Name(s)

Producer(s) Name(s)

Screenwriter(s) Name(s)

Lead Actor(s) Name(s)

Location Manager(s) Names

**BUDGET INFORMATION**

Budget Table - USD \$

	Total Budget	WA Spend	Qualified Nonresident Spend
Total Production			

**EPISODIC SERIES WITH MORE THAN ONE EPISODE**

PATTERN BUDGET including amort expenses - in USD \$

	Total Budget	WA Spend	Qualified Nonresident Spend
Pattern Budget			

**DISTRIBUTION**

Are there distribution plans for this project?

- Yes
- No

Describe distribution plans.

Will you make this production available for a world / U.S. premiere in Washington State?

- Yes
- No

**BENEFITS CRITERIA**

Please indicate all unions or guilds the project intends to contract with (Check all that apply)

- DGA
- IATSE

- SAG/AFTRA
- TEAMSTER WGA
- Other
- Does not plan on entering into a agreement with any of the guilds or unions listed above

SUPPORTING DOCUMENTS UPLOAD - .pdf ONLY

- SCRIPTS, STORY OUTLINE, or STORY/SHOOTING BOARDS
- BUDGET
- FINANCE PLAN
- PROOF OF FUNDING
- FUNDRAISING PLAN
- APPLICANT'S LETTER OF INTEREST

CERTIFYING SIGNATURE

Applicant acknowledges that funding assistance is at the sole discretion of Washington Filmworks and the organization reserves the right to deny funding for any expense not directly related to in-state production costs or for any expense that is not a qualified expenditure as defined by the Guidelines & Criteria. By signing this document you understand and agree to abide by the Guidelines & Criteria established by Washington Filmworks and if approved for funding assistance will enter into a contract setting forth the terms and conditions of funding assistance within 2 weeks of the date of the funding letter of intent. If approved, Washington Filmworks reserves the right to cancel funding if in its sole judgment it appears the production will not take place in a timely manner, or that the applicant has not shown good faith in its scheduling or made material misrepresentations in its application packet. I hereby affirm that I am authorized to sign on behalf of the applicant production company and that all information contained on this application is true and correct, and further affirm that any items for which the applicant is seeking funding assistance are intended for the exclusive use as an integral part of the pre-production, production, or post-production filming activities described in the application.